



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BURSARY APPLICATION FORM FOR STUDENTS IN SECONDARY SCHOOLS, COLLEGES AND UNIVERSITIES

SERIAL NO: NG CDF/IEBC NO 112 /BURS/2019/2020/21

NO:

INSTRUCTIONS: Kindly provide your information in legible CAPITAL letters. NB: NB: Submission of incomplete form may lead to disqualification. All dully filled forms to be delivered to the NG-CDF Office Gatundu North {**Situated at D.C.C Office –Kamwangi**} on **Wenesday 15th December 2020.NB Lare Submission will not be accepted.**

PART A: TO BE FILLED BY THE APPLICANT/PARENT/GUARDIAN

I. Personal, Institutional and Other Details

Full Name of Student

Surname

Other Names.....

(As it appears in ID/Official documents)

Gender Male () Female ()

Date of Birth _____

ID Number/Passport No. _____

(Where applicable)

Name of School/College/University Adm. No/ Reg. No.

.....

Campus/Branch.....

(For Tertiary Institution and University)

Faculty /Department Course of Study.....

Mode of study Regular () Parallel Class ()

(Grade) /Year of Study

Academic Year/Semester/Term Course

Duration (Years).....

Expected Year and month of Completion

Month Year





Parent/student . Mobile No./Tel No.

Physical Address Permanent Address Location

Sub Location Ward.....

Institution's Postal Address Institution's Tel No.....

Amount Applied for (Kshs)

Where applicable, please attach the relevant supportive documents including the following (Letter of admission, Fees structure, Recommendations

II. FAMILY BACKGROUND (Tick where applicable) Kindly indicate your family status;

Total Orphan

Partial Orphan Single Parent

Both Parents Alive Other (State)

Number of siblings (Alive)

Estimated Family income (annually)

Estimated family expenses (annually)

(Attach Photocopies of death certificate(s) and verification letters from the area chief/assistant chief where applicable)

a) Father

Name Address

Tel No Occupation

Type of employment (*Tick where applicable*) Permanent

Contractual Casual

Retired

Self-employed

None

Main Source of Income





b) Mother

Name.....Address

Tel NoOccupation.....

Type of employment (*Tick where applicable*) Permanent

Contractual Casual

Retired

Self-employed

None

Main Source of Income.....

c) Guardian (Where applicable)

Full NameAddress.....

Tel No.....Occupation

Type of employment (*Tick where applicable*) Permanent

Contractual Casual

Retired

Self-employed

None

Main Source of Income.....

d) Indicate the names of siblings in school/college/university this year:

| NAME | SECONDARY | COLLEGE | UNIVERSITY | ANNUAL FEES PAYABLE |
|------|-----------|---------|------------|---------------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |





III. APPLICANT'S ADDITIONAL INFORMATION

a. Why are you applying for a bursary?

b. Have you received any financial support/bursaries from NG-CDF in the past?

Yes () No ()

If yes, specify how much and when you last received the support

c. Have you received any financial support/bursaries from other organizations in the past?

Please provide details:

d. Do you suffer from any physical impairment (disability)?

Yes () No ()

e. Do you have any other disability or any chronic illness? If yes, kindly describe and provide evidence

Yes () No ()

f. Does any of your parents/guardians have any form of disability? Yes () No ()

If yes, describe the disability

g. Does any of your parents/guardians suffer from any other chronic disabling medical condition?

Yes () No ()

If yes, describe the disability





IV. EDUCATION FUNDING HISTORY

i) State the main source of funding for your education in the past

(Fill where applicable)

a) In secondary School

b) In College

c) In University

ii) Indicate other sources of funding if any

a) In secondary School
b) In College
c) In University

PART B: APPLICANT'S ACADEMIC PERFORMANCE

a) What is your average academic performance?

i. Excellent ()
ii. Very Good ()
iii. Good ()
iv. Fair ()
v. Poor ()

b) Have you been sent away from school? Yes() No()

If yes provide reasons for your absence

c) Specify number of weeks you stayed away from school

d) Annual fees (as per fee structure) Kshs

e) Last Semester's/Term Fee balance

f) This Semester's/Term Fees

g) Next Semester's/Term fees

h) Loan from HELB (where applicable)



REFEREES

The student/parent/guardian should provide the names and telephone contacts of at least two referees who know the family well.

1. Name
- Address.....
- Telephone.....
2. Name
- Address.....
- Telephone

STUDENT'S/ PARENT'S/GUARDIAN'S DECLARATION

I hereby declare that the information provided herein is true to the best of my knowledge and belief, and I understand that any false information provided shall lead to my automatic disqualification by the committee.

Applicant's Full Name

Signature

Date

I hereby declare that the information provided herein is true to the best of my Knowledge and belief, and I understand that any false information provided shall lead to automatic disqualification of the student.

Guardian's/Parent's Full Name.....

Signature

Date

VERIFIED BY:

a) Religious Leader

Full Name.....

Name of the Religion

Type of Religion

Christian () Muslim () Hindu () Other () If other specify.....

Recommendation

Signature**Date**

Stamp





b) Chief/Assistant Chief

Name of area Chief/Assistant Chief Location/Sub-location

Recommendation:

Recommended ()
Not recommended ()

Justification:

Signature _____ Date Official Stamp _____

FOR OFFICIAL USE ONLY (To be filled by NG-CDF Bursary Committee)

The form was duly filled and signed Yes () No ()

All supportive documents have been attached Yes () No ()

Recommended for approval ()

Not recommended for approval ()

Reason for non-approval _____

Signed:

Chairman..... Date.....

Secretary..... Date.....





NG-CDF GATUNDU NORTH

National Government Constituencies Development Fund

Gatundu North Constituency

P.O Box 201-01004,

Kanjuku

Email: cdfgatundunorth@ngcdf.go.ke | Website: www.ngcdf.go.ke

KEY ATTACHMENTS TO THE FORM

1. Applicants **MUST** attach copies of the relevant documents including the following;
2. Students' Transcript/Report Form
3. Photocopy of Parents/Guardian National ID Card
4. Photocopy of Student's National ID Card (Mandatory for post-school students)
5. Photocopy of Birth Certificate
6. Photocopy of the Secondary/College/University ID Card
7. Parent (s) Death Certificate or Burial Permit (*For Orphans*)
8. Current fees structure (*Compulsory for all applicants*)
9. School/Institution Admission letters (*Compulsory for Colleges/University Students*)
10. Any other relevant supportive document

Vision: Equitable social-economic development countrywide

